

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND AREA SENIOR CENTER
187 WOODCREST DRIVE
MONDAY, AUGUST 7, 2023
7:00 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on [page 3](#) of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of July 24, 2023 Regular Session (attached)

PUBLIC FORUM:

- A. Citizens' Requests and Comments:

<p>Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name.</p>

- B. Requests of Council:

- C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Bill #23-73/ORDINANCE Amending the Municipal Code, Chapter 2 – Administration, Article II – City Council, Section 2-26 – Regular Meetings, to Change the Starting Time of City Council Meetings from 7:00 PM to 6:30 PM (attached)
- B. **MOTION** – Approve Amended Schedule of 2023 Meeting Dates for Council, Boards, & Commissions to Reflect Change of Start Time of City Council Meetings and to Add/Change Certain Meeting Dates for the Historical Commission (attached)
- C. **MOTION** – Bill #23-74/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for a Short-Term Rental within the C-2 Zoning District at 923 Main Street (attached)
- D. **MOTION** – Bill #23-75/ORDINANCE Granting a Special Use Permit to Maiden Gall, LLC to Allow a Short-Term Rental within The C-2 Zoning District at 923 Main Street (attached)

Continued

E. **MOTION** – Bill #23-76/ORDINANCE Declaring Personal Property of the City Surplus and Authorizing its Sale and/or Disposal, Specifically a 1997 Vermeer Directional Boring Machine and Trailer (attached)

F. **MOTION** – Approve a Request for Proposals for Solid Waste Collection Services (attached)

REPORTS:

A. **MOTION** – Accepting Expenditures Report #1247 for July 15, 2023 through July 28, 2023 (attached)

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, August 7, 2023.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.

ORDINANCE NO. _____

**ORDINANCE AMENDING CITY CODE, CHAPTER 2 – ADMINISTRATION,
ARTICLE II. – CITY COUNCIL, SECTION 2-26. – REGULAR MEETINGS, TO
CHANGE THE STARTING TIME FOR CITY COUNCIL MEETINGS TO 6:30 PM**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to update the City Code to change the starting time for City Council meetings from 7:00 PM to 6:30 PM; and

WHEREAS, the City Council finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City, to execute whatever documents are necessary to amend the City Code to change the City Council meeting starting time to 6:30 PM.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Highland, Illinois, as follows:

- Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.
- Section 2.* The starting time for City Council meetings shall be 6:30 PM, and Section 2-26 of the City Code shall be amended to reflect this change.
- Section 3.* That this Ordinance shall be known as Ordinance No. _____, and shall be effective upon adoption with implementation date of September 1, 2023.

This Ordinance adopted by the City Council of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the ____ day of _____, 2023, the vote being taken by ayes and nays and entered upon the legislative records as follows:

AYES:

NAYS:

APPROVED:

Kevin B. Hemann, Mayor
City of Highland, Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland, Madison County, Illinois

City of Highland, Illinois

2023 List of Meeting Dates of the City Council and Boards and Commissions

Amended due to flood at City Hall

	Day	Date	Time	Public Body	Location	Address
January						
	Tuesday	January 3	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Wednesday	January 4	12:00 PM	Industrial Development Commission	Highland Area Seniors' Center	187 Woodcrest Drive
	Wednesday	January 4	7:00 PM	Foreign Fire Insurance Board	Fire Station #1	1122 Broadway
	Wednesday	January 4	7:00 PM	Combined Planning Zoning Board	City Hall	1115 Broadway
	Monday	January 9	7:00 PM	Telecommunications Advisory Board	Highland Communications Services	192 Woodcrest Drive
	Tuesday	January 17	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Tuesday	January 17	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	January 17	7:00 PM	Parks & Recreation Advisory Commission	Korte Recreation Center	#1 Nagel Drive
	Wednesday	January 25	4:00 PM	Cemetery Board of Managers	Korte Recreation Center	#1 Nagel Drive
February						
	Wednesday	February 1	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	February 1	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	February 6	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	February 7	4:00 PM	Tree Commission	Korte Recreation Center	#1 Nagel Drive
	Tuesday	February 21	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Tuesday	February 21	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	February 27	6:30 PM	Historical Commission	Louis Latzer Memorial Public Library	1001 Ninth Street
March						
	Wednesday	March 1	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	March 1	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	March 6	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Thursday	March 16	7:00 PM	Silver Lake Advisory Commission	Korte Recreation Center	#1 Nagel Drive
	Monday	March 20	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	March 21	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Tuesday	March 21	7:00 PM	Parks & Recreation Advisory Commission	Korte Recreation Center	#1 Nagel Drive
April						
	Monday	April 3	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	April 4	4:00 PM	Tree Commission	Korte Recreation Center	#1 Nagel Drive
	Wednesday	April 5	7:00 PM	Foreign Fire Insurance Board	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	April 5	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	April 5	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	April 10	7:00 PM	Telecommunications Advisory Board	Highland Communications Services	192 Woodcrest Drive
	Monday	April 17	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	April 18	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Wednesday	April 26	4:00 PM	Cemetery Board of Managers	Korte Recreation Center	#1 Nagel Drive
May						
	Monday	May 1	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Wednesday	May 3	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	May 3	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	May 15	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	May 16	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Tuesday	May 16	7:00 PM	Parks & Recreation Advisory Commission	Korte Recreation Center	#1 Nagel Drive
	Monday	May 22	6:30 PM	Historical Commission	Louis Latzer Memorial Public Library	1001 Ninth Street
June						
	Monday	June 5	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Wednesday	June 7	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	June 7	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	June 19	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	June 20	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
July						
	Wednesday	July 5	7:00 PM	Foreign Fire Insurance Board	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	July 5	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	July 5	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	July 10	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	July 11	7:00 PM	Telecommunications Advisory Board	Highland Communications Services	192 Woodcrest Drive
	Tuesday	July 18	7:00 PM	Parks & Recreation Advisory Commission	Korte Recreation Center	#1 Nagel Drive
	Thursday	July 20	7:00 PM	Silver Lake Advisory Commission	Korte Recreation Center	#1 Nagel Drive
	Monday	July 24	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Wednesday	July 26	4:00 PM	Cemetery Board of Managers	Korte Recreation Center	#1 Nagel Drive
August						
	Wednesday	August 2	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	August 2	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	August 7	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	August 15	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Monday	August 21	7:00 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	August 22	6:30 PM	Historical Commission	Louis Latzer Memorial Public Library	1001 Ninth Street
September						
	Tuesday	September 5	6:30 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Wednesday	September 6	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	September 6	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	September 18	6:30 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	September 19	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Tuesday	September 19	7:00 PM	Parks & Recreation Advisory Commission	Korte Recreation Center	#1 Nagel Drive
October						
	Monday	October 2	6:30 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	October 3	4:00 PM	Tree Commission	Korte Recreation Center	#1 Nagel Drive
	Wednesday	October 4	7:00 PM	Foreign Fire Insurance Board	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	October 4	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	October 4	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	October 9	7:00 PM	Telecommunications Advisory Board	Highland Communications Services	192 Woodcrest Drive
	Monday	October 16	6:30 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	October 17	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Thursday	October 19	7:00 PM	Silver Lake Advisory Commission	Korte Recreation Center	#1 Nagel Drive
	Tuesday	October 24	6:30 PM	Historical Commission	Louis Latzer Memorial Public Library	1001 Ninth Street
	Wednesday	October 25	4:00 PM	Cemetery Board of Managers	Korte Recreation Center	#1 Nagel Drive
November						
	Wednesday	November 1	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	November 1	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	November 6	6:30 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	November 20	6:30 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	November 21	5:00 PM	Library Board of Trustees	Louis Latzer Memorial Public Library	1001 Ninth Street
	Tuesday	November 21	7:00 PM	Parks & Recreation Advisory Commission	Korte Recreation Center	#1 Nagel Drive
December						
	Monday	December 4	6:30 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive
	Tuesday	December 5	4:00 PM	Tree Commission	Korte Recreation Center	#1 Nagel Drive
	Wednesday	December 6	12:00 PM	Industrial Development Commission	Highland Public Safety Building	12990 Troxler Avenue
	Wednesday	December 6	7:00 PM	Combined Planning Zoning Board	Highland Area Seniors' Center	187 Woodcrest Drive
	Monday	December 18	6:30 PM	City Council	Highland Area Seniors' Center	187 Woodcrest Drive

Note: The Highland Police and Fire Commission only meets as needed. No regular meetings scheduled at time of posting.

Note: The Highland Liquor Control Commission only meets as needed. No regular meetings scheduled at the time of posting.

Note: A meeting of the Highland Combined Planning Zoning Board may be cancelled if there are no agenda items to address.

Note: The Historical Commission has changed their meeting schedule and will now meet the 4th Tuesday of every other month as of August 7, 2023.

Note: The City Council amended the Highland Municipal Code regarding start time of their meetings by ordinance passed on August 7, 2023 (eff. 9-1-23).

Posted: August 8, 2023

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT
FOR A SHORT-TERM RENTAL WITHIN THE C-2 ZONING DISTRICT
AT 923 MAIN STREET, HIGHLAND, ILLINOIS**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, Maiden Gall, LLC (“Owner”), has filed a Petition for a Special Use Permit to allow for a Short-term rental within the “C-2” zoning district at 923 Main Street, Highland, IL 62249, PIN # 01-2-24-05-07-201-013, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as **Exhibit A** and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as **Exhibit B** and incorporated by reference as though fully set forth herein; and

WHEREAS, **Exhibit A** and **Exhibit B** were all considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, CPZB recommended approval of this special use pursuant to **Exhibit A** and **Exhibit B**. *See* CPZB Determination of Special Use Permit attached hereto as **Exhibit C**.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (**Exhibit A, B**) for approval:

(a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the CPZB.

(b) The CPZB met in regular session on August 2, 2023, at 7:00 p.m., at the Highland Area Senior Center, Highland, Illinois, to consider and act upon the Petition for a Special Use Permit.

(c) Public notice of the hearing to be held at the CPZB meeting was published pursuant to Illinois state law, and the Owner was notified of the hearing to be held at the meeting by mail, with postage thereon fully prepaid.

(d) At the hearing, the CPZB took and heard evidence and the CPZB prepared and submitted its advisory report to the City Council recommending approval of the Petition for a Special Use Permit.

(e) The City Council finds the steps recited above to be in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that

the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibit A, B and C**):

(a) The proposed Special Use will adequately protect the public health, safety, general welfare, economic welfare, and the physical environment of the surrounding area and the City.

(b) The proposed Special Use is consistent with the City's Comprehensive Plan.

(c) The proposed Special Use would not have an adverse effect on public utilities or traffic circulation on nearby streets.

(d) There are no facilities near the proposed Special Use that require the need for special protection.

(e) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “C-2”

(f) The granting of this Special Use Permit would be in the best interest of the City, and the Special Use Permit should be granted by ordinance.

Section 3. This Resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2023, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-9891
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: _____
Filing Fee: _____
Date Paid: _____
Date Advertised: _____
Date Notices Sent: _____
Public Hearing Date: _____
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: MAIDEN GALLI LLC Phone: 618-792-6036
Address: 923 Main Street, Highland, IL Zip: 62249
Email Address: maidengalli923@gmail.com
Owner: SHANNON HESS + TRICIA FEYERABEND Phone: 618-792-6036
Address: 60 Trout Drive, Highland, IL Zip: 62249
Email Address: Feyerabend_properties@gmail.com

PROPERTY INFORMATION:

Street Address of Parcel ID of Property: _____

Property is Located In (Legal Description): NORTHWEST CORNER OF MAIN STREET +
WASHINGTON STREET.
JUST THE UPSTAIRS WILL BE RECLASSIFIED

Present Zoning Classification: COMMERCIAL Acreage: _____

Present Use of Property: GIFT STORE

Proposed Land Use: SHORT TERM RENTAL

Description of proposed use and reasons for seeking a special use permit:
BUYING THE GUMMERTREE FROM RETIRING OWNER. PLAN TO
CONVERT FIRST FLOOR INTO SALON + BOUTIQUE AND UPSTAIRS
INTO A SHORT TERM RENTAL APARTMENT.

SURROUNDING LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	<u>RESIDENTIAL</u>	_____
South	<u>PUBLIC SQUARE</u>	_____
East	<u>Commercial property</u>	_____
West	<u>Commercial property</u>	_____

Should this special use be valid only for a specific time period? Yes _____ No ✓
 If Yes, what length of time? _____

<i>Does the proposed Special Use Permit meet the following standards? If not, attach a separate sheet explaining why.</i>	Yes	No
A. Will the proposed design, location and manner of operation of the proposed special use will adequately protect the public health, safety and welfare, and the physical environment;	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B. Is the proposed special use consistent with this City's Comprehensive Plan;	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C. Will the proposed special use have a minimal negative impact on the value of neighboring property and on this City's overall tax base;	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D. Will the proposed special use have a minimal negative impact on public utilities and on traffic circulation on nearby streets; and	<input checked="" type="checkbox"/>	<input type="checkbox"/>
E. Will the proposed special use have a minimal impact on the facilities near the proposed special use, such as schools or hospitals require special protection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

1. One copy of a legal description AND warranty deed of the property. If the applicant is not the property owner, a notarized letter from the property owner granting the applicant permission to apply for the request will be required.
2. A current plat, site plan, survey, or other professional illustration. - *N/A*
3. One copy of a narrative statement describing the impact of the proposed change, including the purpose of the request, the desired land use, any traffic conditions that may result, how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Highland. *see attached.*
4. Application fee.
5. Any other information required by planning staff (i.e. landscaping plan, elevation plan, exterior lighting plan, etc). *N/A*

I HAVE READ AND UNDERSTAND THE ABOVE CITY OF HIGHLAND PETITION TO THE COMBINED PLANNING & ZONING BOARD REQUIREMENTS.

Juvia Superaberal
 Applicant's Signature

6/13/2023
 Date

Giving Tree Phase I – Purchase, Restore, and Conversion

To Whom it May Concern,

Maiden Gall, LLC will be purchasing the building located at 923 Main Street in Highland, IL (currently The Giving Tree gift shop). The 50/50 partnership that forms Maiden Gall, LLC consists of Tricia Feyerabend and Shannon Hogg.

1. Description of Business/Company

The intention of the purchase of this building is to house Shannon Hogg's hair salon and boutique (JusTeazin Salon and Boutique) on the first floor of the building and for Tricia Feyerabend to open a short-term rental apartment (reuse of the name The Giving Tree) on the second floor of this building.

2. Project Description

2a. 4,100 square footage, two phase construction process

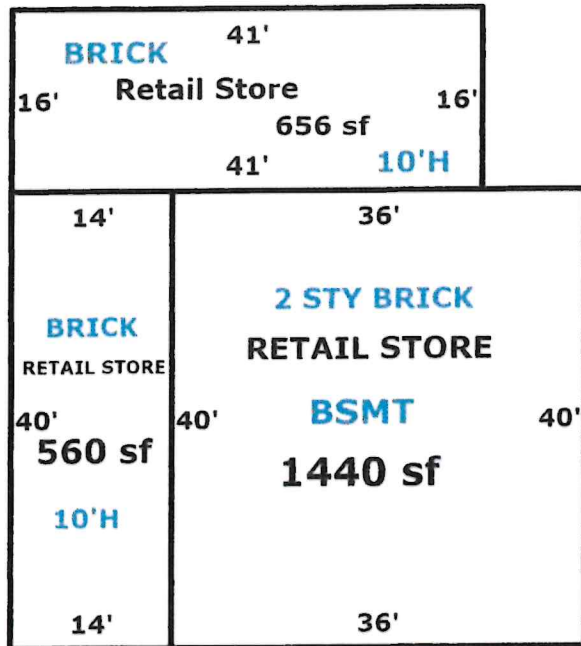
2b. No constraints

To achieve this goal for both parties, improvements need to be made to both the inside and outside of this building. Due to the number of improvements needed, this will be broken down into more than one phase of construction. All 4,000+ square feet of this building will be renovated, as well as outdoor repairs. Phase one of this project includes the required updates and repairs needed to have both of these businesses operating by the first of September, 2023.

External repairs/renovations:

- New flat roof on the two-story portion of the building.
- Replacement of gutters and fascia
- Repair of collapsed plumbing line that links to the main city line.
- Removal of detached shed in the back of the property.
- Removal of poison oak on the outside of the building.

Giving Tree Phase I – Purchase, Restore, and Conversion



Internal Renovations

First Floor, JusTeazin' Salon and Boutique

- Run appropriate plumbing and electrical needed to operate a salon in the 560sf portion of the building.
- New flooring and paint to the entire first floor
- Repair of damaged ceiling from previous water leak.
- Update decorative lighting throughout the first floor.
- Install tankless water heater to service the entire first and second floor.
- Expand bathroom to add more space for customers.
- Add dressing rooms.
- Build a wall and add a lockable door to divide the first floor from the second.
- Other various small repairs throughout first floor.

Second Floor, The Giving Tree Loft

- Restore the upstairs back to a three-bedroom, one bathroom apartment, keeping original charm of building intact where possible.
- Update plumbing to bathroom, kitchen, and laundry room.
- Update flooring to original charm (where possible).
- Removal of wallpaper then fresh paint throughout the unit.
- Add appliances to kitchen and laundry room.
- New flooring in rooms where flooring cannot be salvaged.
- Replacement of damaged drop ceiling panels.
- Updated windows (if funding allows).

Giving Tree Phase I – Purchase, Restore, and Conversion

- Updated air conditioning throughout the upstairs (if funding allows).
- Other various small repairs through the second floor

Phase 2 (not in this request)

- Phase one updates if the funding didn't allow for it in the first round.
- Update and repairs to brick on outside of building
- Repaint and restore the front of the building to its original charm.
- Update external windows and doors to the first floor.
- Add additional parking at the back of the property.
- Add a gathering area to the back of the property.
- Potentially convert the 656sf space to an indoor/outdoor rentable event space

2c. Benefit or Service to the Community.

The current owner of the building and business at this location is planning to retire. By Maiden Gall, LLC purchasing this property and converting it into a salon and boutique will allow for the shopping destination to remain at the familiar location. JusTeazin is currently located right off the square on the same street as The Giving Tree and the salon remaining in a familiar location will be a benefit to the community that utilizes these salon services. By Maiden Gall, LLC converting the upstairs back into a three-bedroom apartment for the purpose of short-term rentals will benefit the community by allowing tourists and out-of-town family an option of a place to stay that celebrates the history of Highland while also being in a central location to many Highland attractions.

3. Request for assistance

Shannon and Tricia request assistance from the city in the way of Municipal Property Tax Rebate, Rebate of City Imposed Fees, and the Maximum funding assistance calculation to assist in a seamless transition to this new growth venture for JusTeazin, the new short-term rental unit, and the Highland square. Funding comes from personal means instead of business income, causing a tight budget on a business and personal level. Due to the number of renovations needed to restore and convert this building while still wanting to keep its original charm (as well as unforeseen repairs that will likely appear in this 150y/o building) a personal loan was drawn from both Shannon and Tricia to make this dream a reality. With the City of Highland's help, in above listed ways, with these repairs and improvements Shannon and Tricia will be able to grow these local businesses and continue to celebrate Highland's history and charm on the square.

4. Construction timeline

Construction is scheduled to begin after the scheduled closing date of the purchase of the building and the business (July 13th, 2023). First floor salon is scheduled to be completed and fully operable by 8/31/2023. The remainder of the first floor and the entire second floor has an estimated completion date of 12/31/2023.

Giving Tree Phase I – Purchase, Restore, and Conversion

Thank you for taking the time to review our proposal and we hope you will consider helping local entrepreneurs as they attempt to increase the popularity of the already thriving Highland Square.

Tricia Feyerabend and Shannon Hogg

Monday, June 12, 2023

Date: April 6th, 2023

PRIVATE AND CONFIDENTIAL

To: TGT Owner

Dear Laune Manwarring,

Thank you for the time spent introducing Shannon and I to The Giving Tree. ("TGT" or the "Company") We (i.e., Shannon and I, Tricia) (collectively, the "Buyers", "we", or "us") thank you for the opportunity to submit this letter of intent (this "LOI"). We enjoyed meeting you and getting to know each other over the initial meeting and tour of the gift shop. You and your team have built TGT into a remarkable gift shop, as evidenced by a proven reputation with over 32 years of conducting business in the city of Highland. We are excited about the prospect of leading TGT in its next chapter of growth.

We are proud to submit this LOI, which outlines the proposed terms of our purchase of TGT from Shannon and I, Tricia. (~~"Seller"~~).

Sincerely,



Shannon Hogg and Tricia Feyerabend

Summary Terms

<p>1. Timeline</p>	<p>Our goal is to complete our diligence and be in position to sign a definitive purchase agreement (the "Purchase Agreement") within 90 days of completing our due diligence, with a target close date of July 5th, 2023. This timeline assumes that we're offered exclusivity and have begun legal and financial due diligence by approximately Thursday, April 13th, 2023. We anticipate a simultaneous sign and close.</p>
<p>2. Purchase Price</p>	<p>We intend to complete the transaction at a total purchase price of \$327,500 on a cash-free, debt-free basis. This offer is for 100% of the equity of TGT and all related assets that may be owned by an affiliate of TGT.</p> <p>The purchase price will be in the form of:</p> <ul style="list-style-type: none"> • Bank financed purchase of the building for \$232,500, pending building inspection with no repair requests from Buyers on repairs less than \$500. • Bank financed purchase of TGT for \$95,000 with an understanding that there will be no more inventory purchases as of signing date of this LOI and sales will continue until the closing date of the purchase.
<p>3. Management and Employees</p>	<p>We envision that TGT will continue to retain all its employees as we continue to service TGT's customers and look forward to growing TGT. We expect that all TGT employees will continue in their current roles at their current base compensation, reporting to Shannon and Tara as the new management team. We expect that all participating employees will maintain their current health and welfare benefits package.</p>
<p>4. Escrow, Indemnification and Reps & Warranties</p>	<p>The purchase agreement will include mutually agreed upon customary representations, warranties, and covenants for a transaction of this type, and other mutually-agreed terms and conditions, including mutually-acceptable five-year non-competition, non-interference and non-solicitation restrictions applicable to the Seller and provide Buyer's indemnification from Seller in the event any of the representations, warranties, and covenants are materially breached. In the event of any material breach of any of the representations, warranties, or covenants, the Seller's Note will be reduced by the amount of the damages resulting from the breach.</p>
<p>5. Financing Sources and Approvals</p>	<p>Seller understands that the Buyer's purchase of TGT is contingent upon obtaining approval for the FAME loans. Buyers shall make good faith efforts to obtain approval expeditiously. Buyers have already submitted documentation and begun the SBA approval process.</p>
<p>6. Due Diligence</p>	<p>To date, we have completed the initial portion of our business diligence process, including a review of the financial data that has been provided to us. We had a meeting with Laurie and have spent time on site with Laurie. We believe our upfront work will allow us to move quickly and run a streamlined diligence process that will minimize disruption to Laurie and her team's time.</p>
<p>7. Expenses</p>	<p>Each party to this LOI shall be responsible for its own fees and expenses related to the transaction. Upon completion of the transaction, the Seller will pay their own fees and expenses (and those of TGT) and Buyers will pay its own fees and expenses.</p>
<p>8. Exclusivity</p>	<p>Laurie agrees not to solicit or negotiate with other parties for the purchase of equity or material assets of TGT until the earlier of (a) July 5, 2023, and (b) termination of this offer by TGT or Buyers in writing. Exclusivity will extend for an additional 30 days until August 4, 2023, if TGT and the Buyers are actively engaged in good faith efforts to complete the transaction.</p>
<p>9. Expiration Date</p>	<p>The terms of this LOI shall expire at 6:00 pm Eastern Time on April 14, 2023, if not accepted by then. If accepted, this LOI will become binding on the parties hereto to the extent, and only to the extent, summarized in Legal Effect (section 13).</p>

<p>10. Company Covenants</p>	<p>During the exclusivity period, Laurie shall cause TGT to use best efforts to conduct its operations in the ordinary and usual course of business. Seller also agrees to discontinue purchasing additional inventory</p>
<p>11. Confidentiality</p>	<p>The summary terms outlined in this letter reflect our preliminary understanding and terms of our investment in TGT. The parties agree to keep the details of the offer and the Buyer's interest in TGT confidential. The parties also agree to not publicly disclose the financial terms of the transaction.</p>
<p>12. Governing Law and Venue</p>	<p>The binding provisions of this letter of intent will be governed by the internal laws of the State of Illinois. Venue for any action to enforce any provision of this letter of intent shall be in the state courts located in and for Madison County, Illinois.</p>
<p>13. Legal Effect</p>	<p>Nothing in this letter of intent creates a binding commitment for either party, except the provisions in Expenses (section 7), Exclusivity (section 8), Company Covenants (section 10), Confidentiality (section 11), Governing Law and Venue (section 12), and Legal Effect (section 13), which shall be binding on the parties hereto. The parties will only become legally obligated to complete the transaction in accordance with the terms and conditions in an executed Purchase Agreement.</p>
<p>14. Team and Contact Information</p>	<p>The contact information for our team is included below:</p> <ul style="list-style-type: none"> • Tricia Feyerabend 618-792-6036 • Shannon Hogg 618-407-9435

We very much look forward to the opportunity to work with the TGT team as we grow and continue to provide excellent service and business for TGT clients.

Should you have any questions about our offer, please don't hesitate to reach out to us at the numbers listed above.

Sincerely,



Tricia Feyerabend and Shannon Hogg

SIGNATURE PAGE

Agreed and accepted this ____ day of April, 2023. 4/12/2023

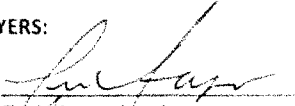
COMPANY:

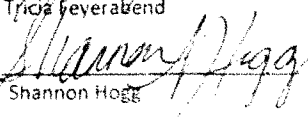
The Giving Tree

By: 
Laurie Manwaring

Laurie Manwaring

BUYERS:

By: 
Triciaeyerabend

By: 
Shannon Hogg



City of Highland
Building and Zoning

Meeting Date: August 2, 2023
From: Mallord Hubbard, Economic Development Coordinator
Location: 923 Main Street
Zoning Request: Special Use Permit
Description: SUP to allow for a short-term rental in the C-2 district

Proposal Summary

The applicant and property owner is Tricia Feyerabend. The applicant of this case is requesting the following Special Use Permit to comply with Table 3.1 of Section 90-201 of the City of Highland Municipal Code (hereafter known as the “zoning matrix”):

- **Tricia Feyerabend (60 Trout Dr.) is requesting a Special Use Permit for a short-term rental within the C-2 Central Business District at 923 Main Street. (PIN# 01-2-24-05-07-201-013)**

The zoning matrix identifies “short term rental” as Special Use within the C-2 Central Business district.

Comprehensive Plan Consideration

The subject property is denoted as downtown on the Comprehensive Plan’s Future Land Use Map. A short-term rental is an appropriate Special Use for the downtown area.

Surrounding Uses

Direction	Land Use	Zoning
North	Single-Family Residence	C-2
South	Downtown Highland Square	C-2
East	Vacant Commercial Building	C-2
West	Lee’s Loans Jewelry & More	C-2

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;

The proposed Special Use is consistent with the Comprehensive Plan.



City of Highland
Building and Zoning

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed short-term rental would not have an adverse effect on public utilities or traffic circulation on nearby streets. Off-street parking is provided.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The proposed Special Use will not have a detrimental impact on the value of neighboring property. It will contribute to the City's overall tax base through the hotel-motel tax generated.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Use will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

There are no facilities near the proposed Special Use that require the need for special protection.

Staff Discussion

Staff sees a need for more hospitality businesses in Highland and a new short-term rental would help to meet this demand.

It should be noted that off-street parking is not required in the area enclosed by 12th Street, Walnut Street, 9th Street, and Pine Street, provided the site is located within 500 feet of a public parking lot or an alternative parking plan is approved. The subject property is located within 500 feet of a public parking lot and therefore no off-street parking is required.

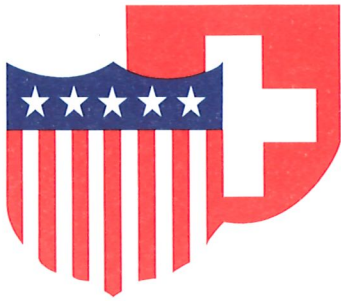


Aerial Photograph



Site Photos





City of Highland

Combined Planning and Zoning Board

Exhibit "C"

Determination of Special Use Permit

Date Submitted: 6/13/23
 Filing Fees: \$250.00
 Date Paid: 6/13/23
 Date Advertised: 7/13/23
 Date of Sent Notice: 7/12/23
 Date of Public Hearing: 08/02/23

On August 2, 2023, the City of Highland Combined Planning and Zoning Board at its regular meeting **approved**, **approved with condition(s)**, **denied** a Special Use Permit for the following:

Maiden Gall, LLC (60 Trout Drive, Highland, IL) is requesting a Special Use Permit for a short-term rental within the C-2 Central Business zoning district, specifically at 923 Main Street. Property PIN # 01-2-24-05-07-201-013.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the August 7, 2023, meeting of the City Council.

In recommending Approve (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use **did / did not** provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): N/A

Anthony Walker
 Chairperson of the Combined Planning and Zoning Board

8/2/23
 Date:

ORDINANCE NO. _____

**ORDINANCE GRANTING A SPECIAL USE PERMIT TO MAIDEN GALL, LLC
TO ALLOW A SHORT-TERM RENTAL WITHIN THE C-2 ZONING DISTRICT
AT 923 MAIN STREET, HIGHLAND, ILLINOIS**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No. _____;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, AS FOLLOWS:

Section 1. Maiden Gall, LLC, is hereby granted a Special Use Permit in the “C-2” zoning district, as defined in Chapter 90 of the *Code of Ordinances, City of Highland*, for a short-term rental at 923 Main Street, Highland, IL 62249, PIN # 01-2-24-05-07-201-013.

Section 2. The Special Use Permit is granted.

Section 3. This Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect upon adoption.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the _____ day of _____, 2023, the roll call vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

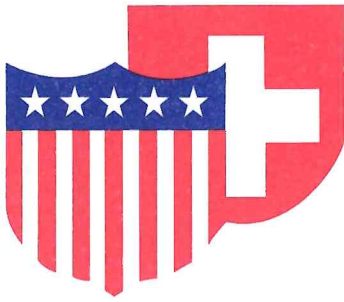
ABSENT:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



City of Highland

MEMO TO: Christopher Conrad, City Manager

FROM: Joe Gillespie, Director of Public Works

DATE: July 31, 2023

SUBJECT: Declaring Surplus Property for Water Distribution/Sewer Collection
1997 Vermeer Directional Boring Machine and Trailer
Recommendation for Surplus Property Approval

RECOMMENDATION

I recommend that you request council approval to declare a 1997 Vermeer Directional Boring Machine and trailer as surplus property.

DISCUSSION

The division uses a directional boring machine to install various types of pipes such as water services. We recently replaced the 1997 machine with a new Vermeer directional boring machine. The 1997 machine and trailer is no longer useful. We plan to sell it either outright or by a commercial auction service.

Model: HP300 Directional Boring Machine and Trailer
Year: 1997
Serial: 1VRP080A0T1000178 (boring machine); 47SS162TXV1012600 (trailer)

FISCAL IMPACT

Funds from the sale will go into the division account.

CONCURRENCE

Recommended by: _____
Joe Gillespie, Director of Public Works

Approved by: _____
Christopher Conrad, City Manager

ORDINANCE NO. _____

ORDINANCE DECLARING PERSONAL PROPERTY OF THE CITY OF HIGHLAND SURPLUS AND AUTHORIZING ITS SALE AND/OR DISPOSAL, SPECIFICALLY A 1997 VERMEER DIRECTIONAL BORING MACHINE AND TRAILER

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, 65 ILCS 5/11-76-4 provides that whenever a municipality in the state of Illinois owns any personal property which, in the opinion of a simple majority of the corporate authorities then holding office, is no longer necessary or useful to, or in the best interests of the municipality to keep, a majority of the corporate authorities at any regular or special meeting called for that purpose, may: (1) by Ordinance authorize the sale of such personal property in whatever manner they designate with or without advertising the sale; or (2) may authorize any municipal officer to convert that personal property to the use of the City; or (3) may authorize any municipal officer to convey or turn in any specified article of personal property as part payment on a new purchase of any similar article; and

WHEREAS, City owns a Directional Boring Machine and Trailer manufactured by Vermeer, Model Number HP300, serial number 1VRP080A0T1000178, and trailer serial number 47SS162TXV1012600 (“Boring Machine and Trailer”); and

WHEREAS, in the opinion of this City Council, the Boring Machine and Trailer is no longer necessary or useful to, or in the best interests of the City to retain, and should be declared surplus personal property; and

WHEREAS, the Director of Public Works has informed the City Council the Boring Machine and Trailer will be sold for the highest value possible, or disposed of if it is deemed to have little or no value; and

WHEREAS, the Director of Public Works has informed the City Council the Boring Machine and Trailer has reached the end of its useful life, and parts are becoming difficult to find for repairs, and

WHEREAS, City has determined the City Manager, or his designee, is permitted to sell the surplus personal property, specifically the Boring Machine and Trailer, for the maximum value that can be obtained, or to dispose of the surplus personal property where appropriate, to be determined solely by the City Manager, or his designee; and

WHEREAS, City has determined it to be in the best interest of public health, safety, general welfare and economic welfare to declare the aforementioned personal property surplus, and sell and/or dispose of the same.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The City personal property, specifically the Boring Machine and Trailer, is hereby declared no longer useful to the City or necessary for City purposes, that the City personal property is declared surplus, and that it is in the best interest of the City to sell and/or dispose of the same.

Section 3. The City Manager, or his designee, is directed and authorized to sell and/or dispose of the surplus personal property, as the City Manager, or his designee, sees fit.

Section 4. The City Manager, or his designee, is directed and authorized to sell the surplus personal property for the maximum value that can be obtained, or to dispose of the surplus personal property where appropriate, to be determined solely by the City Manager, or his designee.

Section 5. This Ordinance shall be known as Ordinance No. _____, and shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the city of Highland, Illinois and deposited and filed in the office of the City Clerk on the day of _____, 2023, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

ABSENT:

APPROVED:

Kevin Hemann, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



REQUEST FOR PROPOSAL (RFP) FOR SOLID WASTE SERVICES

NOTICE TO PROPOSERS

The City of Highland is seeking proposals for the collection of residential and commercial solid waste, recycling, and yard waste. The proposal deadline is **September 26, 2023** at 10:00a.m. Proposals shall be submitted to:

**City of Highland
Attn: City Manager
12990 Troxler Ave
Highland, IL 62249**

An electronic version of the proposal is available on the City of Highland's website at www.highlandil.gov

Proposals are to be sealed and marked "**Solid Waste Services RFP**"

The City of Highland reserves the right to accept or reject any or all Proposals; waive any informalities in the proposals and to accept the proposal deemed to be in the best interest of the City of Highland.

City Contact:
Christopher Conrad
City Manager
618-654-9891

1. General

The City of Highland (the “City”), a community of 9,991 residents, located in Madison County, Illinois is seeking one qualified and responsible company to provide refuse, recycling and yard waste collection services to all residential, commercial, and industrial customers located inside the Highland City limits. The City estimates approximately 4,200 units to be served.

The City seeks a Contractor who can provide the services described in this Request for Proposal at a reasonable cost in a clean, courteous and well executed manner with uninterrupted and continuous service. The goal of the City is to maintain its current level of solid waste services, while exploring enhanced service options as described in the Request for Proposals (RFP).

2. Definitions

Bulk Waste Items: Any items set forth as refuse which are too large to fit into an approved refuse container and which exceed, in total, fifty (50) pounds in weight. Examples include sofas, large tables and chairs, dressers, bookcases, mattresses and box springs, other large household furniture, and large appliances not containing CFC’s (chlorofluorocarbons), switches containing mercury, and PCB’s (polychlorinated biphenyls). “White goods” exceeding fifty (50) pounds in total weight also fit into this category.

Curbside: A position immediately behind the curb and within the parkway used for the collection of refuse, yard waste, and recycling containers.

Refuse: All discarded and unwanted household and kitchen wastes, including but not limited to: food, food residues, and materials necessarily used for packaging, storing, preparing and consuming same, usually defined as “garbage”; and all combustible and non-combustible waste materials resulting from routine domestic housekeeping, including but not limited to: aluminum and steel cans, glass containers, plastic containers, crockery and other containers, metal, paper (of all types), including newspapers, books, magazines, catalogs, boxes and cartons, cold ashes, furniture, furnishings and fixtures, household appliances (all kinds), textiles and leathers, toys and recreational equipment and similar items. For the purposes of this Agreement, the terms “garbage”, “refuse”, “rubbish”, and “waste” shall be synonymous unless otherwise more specifically defined (for example: “yard-waste”).

Refuse Containers: Refuse containers shall include:

Garbage Can: A plastic or galvanized metal can of a capacity not less than four (4) gallons and not to exceed thirty-four (34) gallons in size. No garbage can shall exceed fifty (50) pounds in weight when filled. These are our current requirements, if bidder is proposing alternative sizes with automation, please specify in bid documents.

Garbage Bag: A plastic bag of a capacity not to exceed thirty-three (33) gallons in size and fifty (50) pounds in weight when filled.

Cart: A wheeled plastic container with a tight-fitting top, not to exceed ninety- six (96) gallons in size, requiring a semi-automated mechanism for collection. All carts must be approved by and/or supplied by the Contractor.

Recyclables: (Also referred to as recyclable materials) Materials which have a useful second life in the economic cycle if they are successfully collected, separated, processed, and marketed for return to the economic mainstream. Recyclable materials shall include post-consumer paper, plastic, metal, and glass products including, but not limited to, corrugated cardboard; chipboard; carrier stock; newspaper; glossy and non-glossy magazines and catalogs; telephone directories; paperback books; brown Kraft paper bags; mixed paper; junk mail; aseptic packaging and gable-top containers; PET (#1) plastic bottles and containers; HDPE (#2) plastic bottles and containers; PVC (#3) plastic bottles and containers; LDPE (#4) plastic bottles and containers; PP (#5) plastic bottles and containers; other (#7) plastic bottles and containers; aluminum formed wraps, trays, containers; steel, tin, and bi-metal cans; and brown, green, and clear glass bottles and jars, and any other items the City and the Contractor agree to recycle in the future.

Residential: All single-family, townhome and multi-family accounts receiving curbside collection services.

White Goods: Any domestic large appliance that contains CFC or HCFC refrigerant gas, capacitors containing PCBs, mercury switches, or other hazardous components. Examples include, but are not limited to, refrigerators, freezers, air conditioners, ranges (both electric and gas) humidifiers, dehumidifiers, water heaters, furnaces, and other similar large appliances.

Yard Waste: Hard and Soft Landscape Waste, soft landscape waste and other similar organic waste materials accumulated as the result of the cultivation and maintenance of lawns, shrubbery, vines, trees and gardens.

Yard Waste Containers: Yard waste containers shall include:

Kraft Paper Bag: A special biodegradable paper bag, not to exceed thirty-three (33) gallons in size, which will shred and degrade quickly in the composting process.

Bundle: Any material allowed under the definition of “Hard Landscape Waste” such as limbs, branches, or other loose items which do not exceed four (4) feet in length and fifty (50) pounds in weight. Each branch shall not exceed two (2) inches in diameter, with the total diameter of the bundle not to exceed eighteen (18) inches.

Yard & Organic Waste Cart: A wheeled plastic container with a tight-fitting top, not to exceed ninety-six (96) gallons in size, requiring a semi-automated mechanism for collection. All carts must be approved by and/or supplied by the Contractor.

3. Term

The City would prefer a term of 5 years with an option for renewal. If bidder is proposing alternative terms, please specify in the bid documents.

4. Scope of Services

Frequency of Collection: The Contractor shall provide a once a week, same-day refuse, yard waste and recyclable collection service to all single-family customers. If bidder is proposing alternative frequency of pick up for yard waste and recyclables, please specify in the bid documents.

Days of Collection: The City is currently divided into five collection routes for residential collection and non-containerized business collection: every, Monday, Tuesday, Wednesday, Thursday and Friday. Non-collection due to agreed-upon holidays or acts of God shall be the following day. The map that details the current collection schedule may be found in Attachment D. If bidder is proposing alternatives to current practices, please specify in the bid documents.

Containerized Collection: Containerized business collections, including compacted refuse are made Monday through Saturday. Containerized collection may be up to six times per week.

Hours of Collection: No refuse, recyclable materials and yard waste pickups shall be collected prior to 6:00 a.m. and no later than 6:00 p.m. The City, at its sole discretion, may allow the Contractor to alter the starting and/or ending times due to unique circumstances, such as inclement weather or heavy volumes. There is no time limit on pickup for containerized businesses.

Items Collected: All Residential accounts currently receive unlimited refuse (including bulk items and white goods) collection, recycling collection of listed items and yard waste collection services. Residential accounts have the option of placing approved waste containers and bags curbside. The City of Highland also receives complimentary refuse, recycling, and yard waste collection services at all City facilities, and for all designated City events.

Special Collection: The scope of this service also includes the collection, hauling, and disposal of additional household waste collections, bulky waste items, major appliances, annual City-wide clean-up collection and Christmas tree collections.

Disposal: The Contractor shall furnish at its expense and without liability to the City, all labor, equipment, vehicles, implements, materials and transportation necessary and proper to load, haul, and dispose of all curbside waste and recyclables within the Corporate Limits of the City for the term of the Contract. The collection of refuse, yard waste, and recyclable materials shall be a joint program awarded to one firm and cannot be quoted or operated as

separate programs. Collected Materials shall be delivered to Disposal Facilities at the sole expense of the Contractor. Disposal Facilities must be operated lawfully and permitted properly pursuant to the Illinois Environmental Protection Act (415 ILCS 5/1 et seq.) and any other applicable laws, statutes, regulations, or ordinances of government bodies.

Recyclables: All Recyclables shall be recycled regardless of the income received or cost resulting from their sale. At any point of the contract, the City may request the Contractor to provide a list of all of the facilities it utilizes to dispose of the refuse and recycling collected as part of the City's waste collection program.

5. Payment and Billing of Accounts

The City will perform billing and collection of fees from all residential and permanent trash/containerized services. Customers will be billed on a monthly basis.

Bidder will bill contractors and individual directly for temporary containers at the City approved pricing.

The City reserves the right to audit the Contractor's records as follows:

- a. The City of Highland shall have the authority to review and audit all records and receipts of the Contractor regarding this contract. The Contractor shall be given ten (10) calendar days' notice of the review or audit.
- b. The Contractor shall keep its books and records in such a manner as will readily facilitate the assessment of the Contractor's billing, collecting, and recycling activities in the City of Highland.

6. Requirements applicable to all services

Reporting: The Contractor shall prepare and submit to the City of Highland reports detailing solid waste disposal, recycling, and landscape waste collection activities for the previous month, including without limitation, recycling participation rate, the amount of solid waste, recyclables or landscape waste collected. Reports shall be submitted quarterly no later than thirty (30) days following the end of the quarter.

Services to be rendered in Workmanlike Manner: The services to be rendered by the Contractor herein shall be performed in an orderly, efficient and workmanlike manner, with a work force adequate to accomplish the same on a regular basis despite adverse conditions, equipment breakdowns or similar hindrances, all to the reasonable satisfaction of the City. All property which suffers damage caused by the Contractor, including, but not limited to sod, mailboxes, or gardens, shall be repaired or replaced as soon as possible to equivalent quality at the time of the damage, and at no extra charge to the property owner or to the City of Highland. Contractor shall repair or replace, at its expense, containers damaged as a result of its handling thereof, reasonable wear and tear excepted. The Contractor shall replace the containers in an orderly fashion. Contractor's employees shall close all fence gates both upon entering and leaving premises and shall not cut across rear, front, or side yards, or flower beds to adjoining premises without permission of the owner.

Contractor, at its expense, shall be required to develop, print and distribute to all City solid waste customers a brochure (to be submitted to, and approved by the City) that

explains the solid waste and recycling programs covered under this Request for Proposals. For all new Customers, the City will distribute the brochure establishing regular service throughout the Contract period. The brochure will be approved by the City and explain the solid waste and recycling programs covered under this Request for Proposals. The brochure shall be updated and distributed whenever there is a change in the service or programs provided, or as directed by the City.

7. Insurance Requirements

Insurance: The Contractor shall procure and maintain for the duration of the Contract, the following minimum insurance coverage:

Worker's Compensation

Worker's Compensation as prescribed by the laws of the State of Illinois. The Contractor shall carry (in a company authorized under the laws of the State of Illinois) a policy to protect himself against liability under the Worker's Compensation and occupational disease statutes of the State of Illinois and of the United States of America. Furthermore, the Contractor shall carry Employer's Liability Insurance with limits of liability of not less than One Million Dollars (\$1,000,000). The Contractor shall, in addition, provide insurance (which shall not contribute with any insurance or other benefit purchased by the City) to protect the City, its officers, employees, agents, elected officials, board and commissions against any liability for Worker's Compensation benefits or costs associated with defending against a claim thereof by any person (except an actual direct employee of the City), arising out of or in any way related to the contracted scavenger service.

Automobile Liability Insurance

The Contractor shall carry in his own name a policy under a comprehensive form to insure the entire automobile and vehicle liability for his operations and/or arising out of the ownership maintenance or use of any motor vehicle (including non-owned vehicle licenses for use on the public streets) having limits of liability of not less than One Million Dollars (\$1,000,000) each person and One Million Dollars (\$1,000,000) each accident, for bodily injury and death liability; and One Million Dollars (\$1,000,000) each accident for property damage liability. This policy shall name the City as an additional insured as respects the operation of vehicles owned or operated by the Contractor.

General Liability

The Contractor shall carry in his own name a comprehensive liability policy to pay on behalf of the Contractor, the City, its officers, employees, agents, and elected officials, sums which they shall be legally obligated to pay for the Contractor's operations (other than automotive) with limits of at least One Million Dollars (\$1,000,000) each accident for bodily injury and death liability; and One Million Dollars (\$1,000,000) each accident for property damage liability, and a general aggregate limit of liability shall be no less than Three Million Dollars (\$3,000,000)

The Contractor shall include the City, its officers, employees, and agents named as additionally insured on any of the foregoing policies. The Contractor shall also furnish to the City a certificate of insurance attesting to the respective insurance coverage for the full term of the contract.

The City shall receive written notice of cancellation or reduction in coverage on any insurance policy within 45 days prior to the effective date of cancellation or reduction.

8. Contractor Requirements

In the event that any of the Contractor's employees is deemed by the City of Highland to be unfit or unsuitable to perform the services required under the terms of this proposal, then, upon request of the City the Contractor shall remove such employee from work within the City and replace him/her with a suitable and competent employee.

The Contractor shall maintain an office and fax, email, and telephones (with both toll free and local numbers), for the receipt of service calls or complaints from the City office, and shall be available for such calls on all working days from 8:00 a.m. to 4:00 p.m. All complaints must be given prompt and courteous attention, and in case of a missed scheduled collection, the Contractor shall immediately investigate; and, if the omission is verified, shall arrange for pick-up of said waste within 24 hours after the complaint is received. The Contractor shall report weekly to the City of Highland the status of service calls or complaints, and shall maintain a daily log of such calls or complaints received, which record shall be open to the City of Highland for inspection at any reasonable time.

The Contractor shall designate in writing the person to serve as agent for the Contractor and as liaison between his organization and the City of Highland.

The Contractor shall comply with all applicable laws, ordinances, rules and regulations of any Federal agency or of the State of Illinois, Madison County, and the City of Highland relating to the services required under the terms of this proposal, use of premises and public places and safety of persons and property.

The Contractor who is awarded the contract shall be required to make an initial, accurate count, by individual street address or area, during the first month of service under the contract, of (i) all dwelling units and (ii) all commercial and other non-residential locations to be serviced under the terms of the agreement. Annually the Contractor must provide account of the number of (i) dwelling units and (ii) commercial and other non-residential locations receiving service. This number must be provided at the anniversary date of the contract. The City shall review the count.

9. Failure to Perform - Insolvency – Non-Assignability

In the event the Contractor in any way shall fail to collect and/or dispose and/or market the solid waste materials, collected recyclables and landscape waste as required of it herein:

- 1 The Contractor shall give immediate notice to the City of Highland of such failure in writing stating therein the reasons for such failure;
- 2 The City of Highland may then proceed with the work itself or cause such work to be undertaken by a third party, and the City of Highland shall have the right to bill the Contractor for all costs incurred by it by reason of such failure of the Contractor to perform;
- 3 At the election of the City of Highland, the Contractor shall pay said costs to the City of Highland for past services rendered which may be due and owing.

In the event that any failure or alleged failure on the part of the Contractor to collect the material herein provided to be collected and disposed of by the Contractor shall continue for a period of ten (10) days following written notice of such failure, and provided such failure shall not be due to strikes, catastrophe, acts of God, or other causes beyond the Contractor's reasonable control, then the City of Highland, at their option, may continue to proceed according to the steps set forth in section 9-(2) and (3) above, or may terminate the contract and/or proceed to a legal determination for loss or damage due to such breach of contract or proceed to call upon the Contractor's performance bond or pursue such other remedies as may be available to the City of Highland by law.

In the event Contractor shall be adjudged bankrupt, either by voluntary or involuntary proceedings, then the contract shall immediately terminate; and in no event shall the contract be, or be treated as, an asset of Contractor after adjudication of bankruptcy. If Contractor shall become insolvent or fail to meet its financial obligations, then the contract may be terminated at the option of the City of Highland upon fifteen (15) days written notice to Contractor and in no event shall the contract be, treated as, an asset of Contractor after the exercise of said option.

In the event the Contractor cannot perform their duties, the Contractor should have a backup plan ready and contacts made to have another trash hauler continue the trash pickup during that time and have the written consent of the City of Highland. The Contractor must provide the City with the name of the backup trash hauler with this proposal.

Equal Employment Opportunity: During the performance of this Contract, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry, and further, that it will examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such under-utilization.

Prevailing Wage: This contract is subject to the Prevailing Wage Act (820 ILCS 130/) , as amended, except that where a prevailing wage violates a Federal law, order, or ruling, the rate conforming to the federal law, order, or ruling shall govern.

The "prevailing rate of wages" will be used for work done under this contract, and the following conditions will be required:

1. Not less than the prevailing rate of wage as found by the City of Highland or the Department of Labor or determined by a court on review shall be paid to all laborers, workers, and mechanics performing work under this contract. These prevailing wages are included in this contract.
2. The Contractor and each Subcontractor shall keep accurate record showing names and occupations of all laborers, mechanics and workers employed by them on this contract, and also showing the actual hourly wage paid to each such persons.
3. The submission by the Contractor and each Subcontractor of payrolls, or copies thereof, is not required. However, the Contractor and each Subcontractor shall preserve their weekly payroll records for a period of three years from the date of completion of this contract.

4. If the Department of Labor revises the prevailing rate of hourly wages to be paid by the public body, the revised rate as provided by the public body shall apply to this contract.

The Proposal shall address all of the requirements set forth in this Request for Proposal.

10. Proposal and Pricing Options Requested

Option 1: Unlimited volumes of trash, bulk, recyclables and yard waste that are collected weekly to all residential customers. Collection rates for container services to include pricing for temporary containers. If bidder has additional container sizes please list on an additional sheet and attach to bid. (Current practice)

Option 2: Automated Collection System: The Contractor will be required to provide one waste cart and one recyclable cart to all residential customers. The Contract shall provide carts ranging in various sizes; 30 gallon to 96 gallon carts for customers to choose. Provide recyclable pricing for weekly and bi-weekly pickup. The contract will specify the practice for residential customers who consistently have more refuse than fits in a single container and the cost associated for additional containers, if any. Refuse and recyclable carts damaged or lost by the Contractor or damaged by wildlife, or damaged by normal wear and tear, shall be replaced at no charge to the customer. All carts shall be supplied by the Contractor and shall remain the property of the Contractor. If contractor is proposing alternative container sizes than are listed under the current practice, please specify in your bid.

11. Submission of Proposal

One original must be delivered to the City of Highland by the specified opening time along with

12. Alternate Bid

The City of Highland currently owns (260) rear load containers of varying sizes and (1) 10 yard, (4) 20 yard, and (7) 40 yard containers as identified on Attachment E. Bidders may include in their bid a price to purchase said containers from the City of Highland. Container inventory including excess stock is included in Attachment E. City will also make containers accessible for inspections prior to bid if needed.

13. Attachments:

- Attachment A: Option 1 Pricing
- Attachment B: Option 2 Pricing
- Attachment C: Current customer count
- Attachment D: Current collection map
- Attachment E: City Owned Containers Alternate Bid
- Attachment F: Solid Waste Questions

Attachment A

Option 1 Pricing:

Highland Waste Collection Rates

Residential Units: **Per Month**

Unlimited refuse including bulky item removal, recyclable material, and yard waste material each week other than construction material, or unacceptable materials (i.e. hazardous waste)

Non-Containerized Business **Per Month**

<u>Collection Rates/Month</u>	<u>Business Container Service (Non-Compacted)</u>						
Weekly Frequency	1x	2x	3x	4x	5x	6x	Each Extra Pickup
2 Yard Compacted Container							
4 Yard Compacted Container							
6 Yard Compacted Container							
8 Yard Compacted Container							

<u>Collection Rates/Month</u>	<u>Business Container Service (Compacted)</u>						
Weekly Frequency	1x	2x	3x	4x	5x	6x	Each Extra Ton
2 Yard Container							
4 Yard Container							
6 Yard Container							
8 Yard Container							
20 Yard Container							
30 Yard Container							
40 Yard Container							

Pricing based on customer providing equipment (compactor) and the following limits: 20 yard=4 ton limit, 30 yard=5 ton limit, 40 yard=6 ton limit. Each extra ton will be added and billed at the rate above

Temporary Containers: (Construction & Automobile Body Parts)				
Size	Delivery Charge	Empty/Removal Charge		Rental Fee Per Day
2 Yard Container			Each	
4 Yard Container			Each	
6 Yard Container			Each	
20 Yard Container			Per Ton	
40 Yard Container			Per Ton	

Attachment B
Option 2 Pricing
Automated Services

Residential Units:

Per Month

Includes weekly service on one trash cart and up to three (3) bulky items once per month. Also includes bi-weekly service on recycling use a recycle cart, and yard waste collection utilizing approved container or Kraft bags. Additional carts will be available for residents with consistently higher volume.

Non-Containerized Business

Per Month

<u>Collection Rates/Month</u>	<u>Business Container Service (Non-Compacted)</u>						
Weekly Frequency	1x	2x	3x	4x	5x	6x	Each Extra Pickup
2 Yard Compacted Container							
4 Yard Compacted Container							
6 Yard Compacted Container							
8 Yard Compacted Container							

If bidder has additional container sizes please list on separate sheet labeled Option 2 Pricing.

<u>Collection Rates/Month</u>	<u>Business Container Service (Compacted)</u>						
Weekly Frequency	1x	2x	3x	4x	5x	6x	Each Extra Ton
2 Yard Container							
4 Yard Container							
6 Yard Container							
8 Yard Container							
20 Yard Container							
30 Yard Container							
40 Yard Container							

Pricing based on customer providing equipment (compactor) and the following limits: 20 yard=4 ton limit, 30 yard=5 ton limit, 40 yard=6 ton limit. Each extra ton will be added and billed at the rate above.

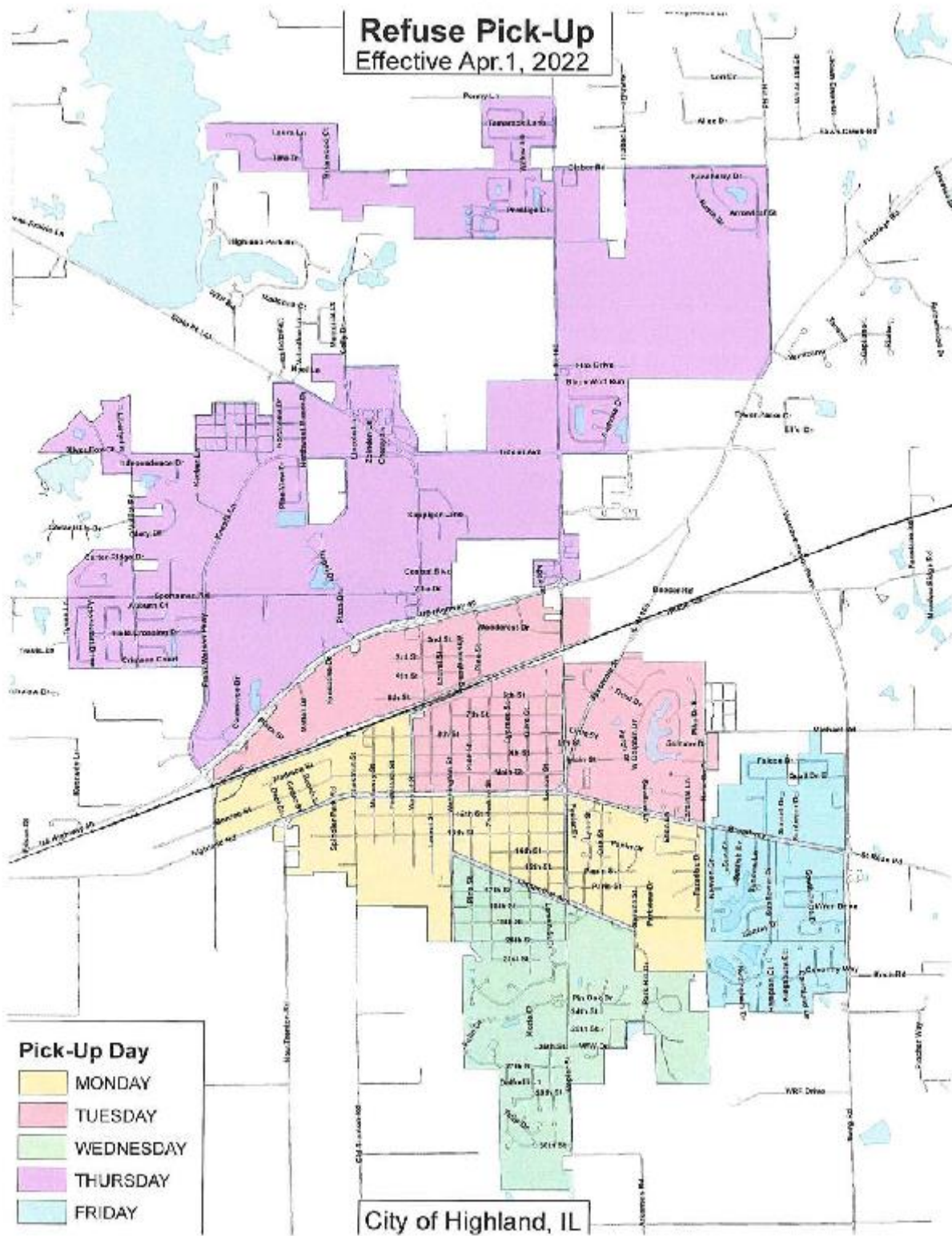
Temporary Containers: (Construction & Automobile Body Parts)

Size	Delivery Charge	Empty/Removal Charge	Rental Fee Per Day
2 Yard Container		Each	
4 Yard Container		Each	
6 Yard Container		Each	
20 Yard Container		Per Ton	
40 Yard Container		Per Ton	

Attachment C

City of Highland Current Customers		
<u>Non-Containerized</u>	Pickup Frequency	Count
Residential Non-Containerized Trash	Weekly	3890
Residential Recycling	Weekly	3890
Residential Yard Waste	Weekly	3890
Non-Containerized Business	Weekly	118
<u>Containerized</u>		
1 yard	1 per week	11
2 yard	1 per week	65
2 yard	2 per week	16
2 yard	3 per week	3
2 yard	4 per week	1
2 yard	6 per week	1
3 yard	1 per week	3
3 yard	5 per week	1
4 yard	1 per week	32
4 yard	2 per week	14
4 yard	3 per week	5
4 yard	4 per week	1
4 yard	5 per week	2
6 yard	1 per week	29
6 yard	2 per week	21
6 yard	3 per week	11
6 yard	4 per week	2
6 yard	5 per week	8
6 yard	6 per week	3
8 yard	1 per week	1
8 yard	3 per week	3
8 yard	6 per week	1
20 yard	1	2
40 yard	1	2
<u>Containerized (Compacted)</u>		
2 Yard	1 per week	1
4 yard	1 per week	1
40 yard	1 per week	2

Attachment D



Attachment E

Alternate Bid	
City of Highland Containers	
<u>Container Size</u>	<u>Quantity</u>
1 yard	11
2 yard	96
3 yard	4
4 yard	61
6 yard	80
8 yard	5
10 yard	1
20 yard	4
40 yard	9

Alternate Bid Price:

City of Highland Solid Waste Services –

Date	
Name of Business	
Address	
Contact Person	
Phone Number	
Years in Business	
# of Full time Equivalent Employees	
Number of Trash Trucks	
Any Defaults on Prior Contracts	
Do you plan to subcontract any work? If so, to whom?	
List 3 Service References:	
Name and Phone Number	
Name and Phone Number	
Name and Phone Number	
List 3 Credit References:	
Name and Phone Number	
Name and Phone Number	
Name and Phone Number	

Attachment F Continued

Will each residence be service the same day for all 3 collections?	
Are there other options for pickup schedules? Yard waste pickup only from Apr – Nov or Recycling done twice a month?	
Could recycling be offered to commercial non-containerized?	
Is this proposal for automated service with polycarts? If yes, who supplies the polycarts?	
Size of polycarts for trash	
Size of polycarts for recycling	
Size of polycarts for yard waste	
Are smaller polycarts available for the elderly?	
Is this proposal for rear load service?	
Where is Solid Waste / Trash taken?	
Where is Recycling taken?	
Where is Yard Waste taken?	
Do you use refuse stickers? And what are they for?	
What date can your company begin servicing Highland?	



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 001 General Fund				
Department: 000 Balance Sheet Accounts				
13597	TRIPACK, INC	Central Purchasing Supplies	07/28/2023	1,635.15
Total for Department: 000 Balance Sheet Accounts				1,635.15
Department: 011 General Admin				
13493	AMAZON CAPITAL SERVICES	CREDIT MEMO INV # 1FWD-376X-HFFF	07/28/2023	-113.70
13506	City Of Highland	20 YARD DUMPSTER 1115 BROADWAY - CITY HALL DAMAGE	07/28/2023	250.43
13507	City Utilities	CITY HALL SHARE FOR PSB UTILITIES	07/28/2023	434.63
13508	CIVICPLUS	MUNICODE CONFERENCE WITH ATTORNEY -COD/RECOD	07/28/2023	150.00
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	5,868.28
13531	Lana R Hediger	SWIMCA REGIONAL MEETING - 06/21/23 - L HEDIGER	07/28/2023	20.00
13533	Highland Area Christian Servie	JUNE 2023 GOOD SAMARITAN	07/28/2023	180.27
13550	LOYET-ARCHITECTS	CITY OF HIGHLAND CITY HALL REVISIONS JOB #2246	07/28/2023	3,993.00
13552	Mastercard	IL MUNICIPAL LEAGUE - C CONRAD K HEMANN, CHRISTI, M MCGINLEY	07/28/2023	351.69
13559	MORAN'S MISSION	DONATION IN MEMORY OF KEITH MORAN	07/28/2023	50.00
13580	QUADIENT, INC	POSTAGE MACHINE METER RENTAL 04/01/23-06/30/23	07/28/2023	223.80
13593	Third Millennium Assoc Inc	UTILITY BILL RENDERING	07/28/2023	208.46
13594	THRIVY, INC	MONTHLY PHONE LISTING 07/01/23-07/31/23	07/28/2023	36.25
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.32
13613	Mastercard	CREDIT VOUCHER NIU OUTREACH	07/28/2023	310.00
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	17.88
13619	WALMART COMMUNITY/CAPITAL ONE	WAL-MART OPERATING ACCOUNT	07/28/2023	125.10
Total for Department: 011 General Admin				17,692.41
Department: 012 Police Dept				
13489	ADR HIGHLAND, INC	TOWING AFTER HOURS	07/28/2023	150.00
13492	ALLIED WASTE TRANSPORTATION INC	PD RECYCLING SERVICE (06/01/23-06/30/23)	07/28/2023	45.00
13493	AMAZON CAPITAL SERVICES	1 QTY LUMEN WEAPON LIGHT, HOLSTER, HANDCUFF, ZAK TOOL, POCKET	07/28/2023	845.18
13494	Ameren Illinois			377.13
13502	Keley Chadwick	PUBLIC SAFETY GIVEAWAYS FOR LIBRARY EVENT	07/28/2023	385.99
13507	City Utilities	PSB HYDRANT	07/28/2023	1,344.47
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	6,900.67
13521	Damian Feeny	ADDITIONAL MEALS FOR SPI TRG FEB 13-MAY 12	07/28/2023	1,530.00
13525	Galls, LLC	BOOTS AND SS SHIRTS	07/28/2023	177.05
13539	Illinois State Police	FP PATEL LIQ AND RICKERT LGE	07/28/2023	56.30
13552	Mastercard	CREDIT FROM U OF LOUISVILLE SPI BOOKSTORE	07/28/2023	4,470.04
13555	Mark McKinney	REIMBURSEMENT FOR CLOTHING PURCHASE P105	07/28/2023	760.00
13560	Municipal Electronics Inc	CERTIFY RADAR UNITS 7 AND 2 TF CERTS	07/28/2023	286.00
13563	National Assoc Of School Resource	SRO COURSE C. LEWIS AUG14-18, 23	07/28/2023	500.00
13568	OFFICE SOURCE INC	REPORT COVERS (10)	07/28/2023	71.20
13569	O'Reilly Automotive Inc	1 QTY BATTERY, CORE CHARGE, CORE EXCHANGE	07/28/2023	159.59
13575	PIASECKI POLYGRAPH, LLC	NEW HIRE POLYGRAPHS FOR POLICE OFFICERS 2	07/28/2023	500.00
13584	Ray O'Herron Co Inc	2 GLOCK 17'S AND 2 NIGHT SIGHTS	07/28/2023	2,461.08
13585	Reding Tire & Battery Inc	LT DURANGO OIL CHANGE	07/28/2023	1,028.64
13588	Splash Splash Auto Bath LLC	POLICE DEPT CAR WASHES	07/28/2023	101.25
13590	Tech Electronics Inc	REPAIR ALARM PANEL AT PSB	07/28/2023	445.50
13594	THRIVY, INC	MONTHLY PHONE LISTING 07/01/23-07/31/23	07/28/2023	37.75
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.35
13619	WALMART COMMUNITY/CAPITAL ONE	WAL-MART OPERATING ACCOUNT	07/28/2023	100.54
Total for Department: 012 Police Dept				28,319.93
Department: 013 Building & Zoning				
13493	AMAZON CAPITAL SERVICES	1 QTY BLACK TONER CART, YELLOW CART, CYAN CART, MAGENTA CART	07/28/2023	526.59
13507	City Utilities	UTILITY CHARGES	07/28/2023	253.39
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	1,380.14
13552	Mastercard	INTL CODE COUNCIL INC	07/28/2023	152.98
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.35
Total for Department: 013 Building & Zoning				7,899.45
Department: 014 Fire Dept				
13494	Ameren Illinois	GAS CHARGE	07/28/2023	78.09
13507	City Utilities	UTILITIES- SHED BOAT DOCK	07/28/2023	1,304.16
13512	Constellation NewEnergy Gas Division, LLC	GAS SERVICE	07/28/2023	1.00
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	344.13
13537	Huels Oil Co	JUNE DIESEL FUEL	07/28/2023	105.70
13552	Mastercard	TAYLORS TINS -D ANTHONY	07/28/2023	407.00
13571	Overhead Door Company	REPLUGGED & REWOUND SPRINGS ADJUSTED & CYCLED DOOR SEVERAL TIMES	07/28/2023	529.70
13576	PLUMBERS SUPPLY #215	CVR N18 FUEL 14 TOP HANDLE CHAINS	07/28/2023	351.47
13619	WALMART COMMUNITY/CAPITAL ONE	WAL-MART OPERATING ACCOUNT	07/28/2023	46.40
Total for Department: 014 Fire Dept				3,167.65
Department: 017 Streets / PW Admin				
13493	AMAZON CAPITAL SERVICES	1 QTY QUAD II WATER PUMP	07/28/2023	124.78
13494	Ameren Illinois	Utilities	07/28/2023	60.65
13499	Bluff Equipment Inc	PARTS COUNTER/FREIGHT CHARGE LAM TIRE	07/28/2023	335.18
13504	Christ Bros Inc	N50 - 3.05 Ton, \$80 pt	07/28/2023	245.53
13507	City Utilities	Utilities	07/28/2023	1,283.33
13512	Constellation NewEnergy Gas Division, LLC	GAS SERVICE	07/28/2023	2.75
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	2,416.14
13537	Huels Oil Co	JUNE DIESEL FUEL	07/28/2023	1,713.77
13546	Korte Landscaping	Repair damage VHP Roundabout, Emerald Green 6-7; Bush, labor	07/28/2023	814.00
13549	London Shoe Shop	SAFETY BOOTS - CLINT CONRAD	07/28/2023	556.00
13552	Mastercard	Caseys Pizza - Thanks for guys working storm damage 6/30-7/1	07/28/2023	71.36
13565	Nu Way Concrete Forms Troy LLC	7/8" Speed Dowel base, 7/8" x 9" Speed Dowel Sleeve	07/28/2023	250.00
13569	O'Reilly Automotive Inc	Comps Oil	07/28/2023	10.99
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.35
13610	Wooderest Small Engine	Guard Kit, Sprocket - for Saw	07/28/2023	55.01
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	17.97

			Total for Department 017 Streets / PW Adman	13,543.81
			Total for Fund.001 General Fund	72,258.40
Fund: 006 TIF #1				
Department 006 TIF #1				
13603	UTILITRA	LPR CAMERAS RT 40	07/28/2023	9,337.58
			Total for Department 006 TIF #1	9,337.58
			Total for Fund:006 TIF #1	9,337.58
Fund: 007 Community Development Fund				
Department 007 Community Development				
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	344.13
13552	Mastercard	ZOOM US 07/08/23-08/07/23	07/28/2023	105.34
			Total for Department 007 Community Development	449.47
			Total for Fund:007 Community Development Fund	449.47
Fund: 008 Motor Fuel Tax Fund				
Department 008 Motor Fuel Tax				
13504	Christ Bros Inc	N70 - 3 80Ton, \$76 p/t	07/28/2023	288.80
13566	Oates Associates Inc	Services for 5/27 - 6/30/23 -Matter & Executive Dr. Reconstruct	07/28/2023	5,843.15
13592	The Sherwin Williams Co	Yellow & White Paints and Type B Beads	07/28/2023	3,450.60
			Total for Department 008 Motor Fuel Tax	9,582.55
			Total for Fund:008 Motor Fuel Tax Fund	9,582.55
Fund: 009 Parks & Rec Fund				
Department 009 Korte Rec Center				
13492	ALLIED WASTE TRANSPORTATION INC	KRC RECYCLING SERVICE (06/01/23-06/30/23)	07/28/2023	15.00
13494	Ameren Illinois	KRC gas bill	07/28/2023	317.88
13501	Capri Pools & Aquatics	VGBA compliant grates (material for pool maint week)	07/28/2023	13,793.25
13503	Kennedy Cherry	Refund for canceled party scheduled for July 22nd	07/28/2023	165.00
13507	City Utilities	KRC	07/28/2023	15,185.80
13512	Constellation NewEnergy Gas Division, LLC	GAS SERVICE	07/28/2023	243.50
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	2,068.39
13516	ECOLAB	Hand sanitizer	07/28/2023	320.95
13519	Energy Wise	KRC new OEM compressor	07/28/2023	2,622.00
13520	Essenpreis Plumbing & Htg	Women's locker room toilet repair	07/28/2023	146.50
13535	Hillyard St Louis Inc	Service on our scrubber-KRC	07/28/2023	277.50
13552	Mastercard	POWER SYSTEMS - 7 QTY PREM HANGING CLUB MAT	07/28/2023	1,153.71
13553	Mazzio's Pizza	PIZZAS FOR KRC PARTY RENTALS	07/28/2023	958.25
13570	Orkin Exterminating	Monthly exterminating bill	07/28/2023	82.09
13574	Pepsi	KRC concessions supplies	07/28/2023	147.84
13596	TK Elevator Corporation	Service on Elevator	07/28/2023	1,302.92
13609	William F. Brockman Co	KRC concessions supplies	07/28/2023	132.25
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	46.98
13619	WALMART COMMUNITY/ CAPITAL ONE	WAL-MART OPERATING ACCOUNT	07/28/2023	260.55
			Total for Department 009 Korte Rec Center	39,240.36
Department 016 Parks & Recreation				
13491	All American Sportswear	Playgrounds extra shirts	07/28/2023	19.50
13494	Ameren Illinois	Senior Center Gas bill	07/28/2023	132.13
13507	City Utilities	senior center	07/28/2023	12,671.98
13512	Constellation NewEnergy Gas Division, LLC	GAS SERVICE	07/28/2023	1.50
13513	Cygan-Delaney Catering	Senior center senior day	07/28/2023	253.50
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	2,760.26
13517	Payton Eddy	Payment for mural painting on plaza park restroom	07/28/2023	800.00
13519	Energy Wise	WCC VRF system maint	07/28/2023	506.00
13520	Essenpreis Plumbing & Htg	Glk park lever drain leak repair	07/28/2023	369.51
13524	St. Clair Service Company FS Turf Solutions	Parks turf supplies	07/28/2023	180.50
13526	Gelly Excavating & Construction Inc	Haul rock and work at Silver Lake	07/28/2023	1,141.45
13528	Kevin Gruen	August 17 performance	07/28/2023	200.00
13532	Hedger's Backhoe Inc	Boat ramp and dog park work	07/28/2023	400.00
13534	Highland Printers	Yard signs	07/28/2023	47.43
13537	Huels Oil Co	JUNE DIESEL FUEL	07/28/2023	546.95
13538	HURRICANE RUTH LLC	THURSDAY PERFORMER 08/03/23	07/28/2023	2,000.00
13544	Jerry's Guns, Ammo & Fishing Tackle	Minnows for fish pond	07/28/2023	550.00
13552	Mastercard	BLINK - BASIC PLAN AUTO RENEWAL	07/28/2023	2,202.08
13556	Linda Merkle-Neumann	Refund for Horse Hooky Trip	07/28/2023	160.00
13562	Diane Muncie	Refund for Josephine's trip	07/28/2023	78.00
13565	Nu Way Concrete Forms Troy LLC	scissor lift for WCC HVAC maint	07/28/2023	95.00
13572	Graham Pagano	August 31st performance	07/28/2023	800.00
13574	Pepsi	Glk park concessions supplies	07/28/2023	762.84
13583	CARLY RAKERS	Painting mural on restrooms at plaza park	07/28/2023	800.00
13586	Lauren Riggs	Payment for painting a mural on plaza park bathrooms	07/28/2023	800.00
13599	Twist and Bounce	Balloon twisting at PB and J 8/4 and 8/11	07/28/2023	475.00
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	11,387.60
13606	JORDAN VICKERY	July 27th performance	07/28/2023	300.00
13608	Amanda Wick	Farmer's Market performance 7/18/23	07/28/2023	250.00
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	1,468.60
13619	WALMART COMMUNITY/ CAPITAL ONE	WAL-MART OPERATING ACCOUNT	07/28/2023	770.48
			Total for Department 016 Parks & Recreation	42,930.31
Department 503 Swimming Pool Fund				
13493	AMAZON CAPITAL SERVICES	2 QTY SKIP HOP BATH TOY STORAGE BASKET	07/28/2023	29.12
13507	City Utilities	Outdoor pool	07/28/2023	968.24
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	688.26
13552	Mastercard	AMERICAN RED CROSS - WATER SAFETY	07/28/2023	410.00
13573	Ann Pense	Partial refund for Outdoor Pool Rental	07/28/2023	60.50
13578	Ryan Poss	Refund for cancelled outdoor pool party	07/28/2023	165.00
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	5.99
13619	WALMART COMMUNITY/ CAPITAL ONE	WAL-MART OPERATING ACCOUNT	07/28/2023	1,018.92
			Total for Department 503 Swimming Pool Fund	3,346.03
Department 715 Cemetery Fund				

13507	City Utilities	Cemetery	07/28/2023	74.73
13524	St. Clair Service Company FS Turf Solutions	Cemetery turf supplies	07/28/2023	331.25
13564	Northtown Auto & Tractor	Relay for Cemetery vehicle	07/28/2023	21.99
13582	R P Lumber Co Inc	Wood for cemetery road	07/28/2023	149.35
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	164.89
13619	WALMART COMMUNITY/CAPITAL ONE	WAL-MART OPERATING ACCOUNT	07/28/2023	85.00
Total for Department: 715 Cemetery Fund				827.21
Total for Fund:009 Parks & Rec Fund				86,343.91
Fund: 050 Street NHR Construction				
Department: 050 Street NHR Construction				
13566	Oates Associates Inc	Services for 5/27 - 6/30/23 VEEP Pavement Restoration	07/28/2023	4,274.32
Total for Department: 050 Street NHR Construction				4,274.32
Total for Fund:050 Street NHR Construction				4,274.32
Fund: 101 Electric Fund				
Department: 000 Balance Sheet Accounts				
ACH	SPRINGBROOK SOFTWARE LLC	ACH SERVICES FOR JUNE 2023	07/16/2023	827.72
13614	MARTHA MARY BOUTIQUE	Refund Check 023366-000	07/28/2023	42.53
13615	MOORING CAPITAL FUND LLC	Refund Check 023302-000	07/28/2023	175.00
13616	LINDSEY SCHLAEFER	Refund Check 023560-000	07/28/2023	117.11
Total for Department: 000 Balance Sheet Accounts				1,162.36
Department: 101 Electric Admin				
13507	City Utilities	UTILITY CHARGES	07/28/2023	591.26
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	1,036.01
13519	Energy Wise	PREVENTATIVE MAINTENANCE	07/28/2023	164.00
13542	Itron Inc	FCS SOFT MAINTENANCE	07/28/2023	510.71
13552	Mastercard	group lunch per conrad	07/28/2023	308.18
13593	Third Millennium Assoc Inc	UTILITY BILL RENDERING	07/28/2023	938.04
13594	THRIVY, INC	MONTHLY PHONE LISTING 07/01/23-07/31/23	07/28/2023	45.75
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.35
13618	Aramark Uniform Services	RUG SERVICE	07/28/2023	178.94
Total for Department: 101 Electric Admin				9,359.24
Department: 102 Electric Production				
13494	Ameren Illinois	GAS CHARGE	07/28/2023	53.61
13507	City Utilities	UTILITY CHARGES	07/28/2023	4,121.95
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	344.12
13523	Ferrellgas	RENTAL BACK	07/28/2023	200.00
13552	Mastercard	FOR MECHANIC SHOP	07/28/2023	527.63
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.35
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	65.97
13618	Aramark Uniform Services	JULY UNIFORM AND RUG SERVICE	07/28/2023	373.76
Total for Department: 102 Electric Production				11,273.39
Department: 104 Electric Distribution				
13494	Ameren Illinois	TOTAL OPTIONAL LIGHTING CHARGE	07/28/2023	33.19
13495	ANIXTER, INC	02069 Cable Cleaner	07/28/2023	1,465.20
13498	BEST ONE TIRE & SERVICE OF CLINTON COUNT	TIRES ON BENS TRUCK	07/28/2023	609.32
13511	CONSOLIDATED ELECT DIST CED9858	MPU112-960 1- 1/2" 9 Gauge Galv Staples	07/28/2023	910.94
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	3,104.40
13537	Huels Oil Co	JUNE DIESEL FUEL	07/28/2023	1,602.57
13549	London Shoe Shop	JESSE BOOTS	07/28/2023	88.79
13552	Mastercard	KYLE TIMMERMANN SHIRTS	07/28/2023	499.95
13567	Mike Odorizzi	pole testing 6/1- 6/30	07/28/2023	1,035.00
13579	Power Line Supply	PI065 Unistrut/Splice Flat Plates2 hole Steel	07/28/2023	1,350.60
13598	Truck Centers Inc	TRUCK 23 & 99 PARTS	07/28/2023	167.08
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.35
Total for Department: 104 Electric Distribution				16,453.39
Total for Fund:101 Electric Fund				38,248.38
Fund: 111 FTTP Fund				
Department: 000				
13551	MARTHA MARY BOUTIQUE	HCS REFUND	07/28/2023	2.98
Total for Department: 000				2.98
Department: 111				
ACH	RELIAFUND	HCS- ACH PROCESSING FEE FOR JUNE 2023	07/17/2023	185.85
13494	Ameren Illinois	GAS CHARGE	07/28/2023	112.05
13496	BALLY SPORTS ST. LOUIS	JUNE VIDEO FEE	07/28/2023	9,934.33
13505	Home Box Office Cinemax	JULY VIDEO CONTENT FEE	07/28/2023	80.00
13507	City Utilities	UTILITIES- 192 WOODCREST DR OFFICE	07/28/2023	2,627.43
13510	COMSTAR SUPPLY INC	XPCG4-02682 CAT6 SNAGLESS UTP PATCH CABLE 10FT BLUE	07/28/2023	472.00
13512	Constellation NewEnergy Gas Division, LLC	GAS SERVICE	07/28/2023	1.00
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	2,068.39
13515	Drive Social Media	SOCIAL MEDIA MONTHLY SERVICE	07/28/2023	4,000.00
13527	GREAT LAKES DATA SYSTEMS	PROFESSIONAL SERVICES	07/28/2023	562.50
13530	Home Box Office HBO	JULY VIDEO CONTENT FEE	07/28/2023	270.00
13537	Huels Oil Co	JUNE DIESEL FUEL	07/28/2023	294.73
13540	ILLINOIS TELECOMMUNICATIONS ACCESS COR	LOCAL EXCHANGE CARRIER & INTERCONNECTED VOIP & WIRELESS PROV REM	07/28/2023	14.24
13552	Mastercard	DREAMSTIME LLC	07/28/2023	1,724.13
13577	PORTERS AUTO BODY	REPLACE SIDE HANDLE CABLE	07/28/2023	238.34
13589	SUMNER ONE, INC.	COPIER/LEASE USAGE	07/28/2023	156.93
13594	THRIVY, INC	MONTHLY PHONE LISTING 07/01/23-07/31/23	07/28/2023	65.25
13595	TIVO PLATFORM TECHNOLOGIES LLC	NC PT MOBI 873.50 ACCTS. 138 NDVR ADDTL USAGE, 473 STREAMS ADTT	07/28/2023	7,688.69
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.35
13611	Duane E. Zobrist	BY POPLAR JCT BOWL	07/28/2023	100.00
13618	Aramark Uniform Services	RUG SERVICE	07/28/2023	154.24
Total for Department: 111				36,336.45
Total for Fund:111 FTTP Fund				36,339.43

Fund: 201 Water Fund

Department: 201 Water Admin

13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	344.13
13542	Itron Inc	FCS SFTW MAINTENANCE, END POINTS, ELECTRONIC DELIVERY	07/28/2023	255.35
13593	Third Millennium Assoc Inc	UTILITY BILL RENDERING	07/28/2023	312.69

Total for Department: 201 Water Admin 912.17

Department: 202 Water Production

13497	BARNETT PEST SOLUTIONS	Pest Control: 2 main buildings, out bulding by lake	07/28/2023	105.00
13507	City Utilities	Utilities	07/28/2023	13,734.23
13512	Constellation NewEnergy Gas Division, LLC	GAS SERVICE	07/28/2023	3.75
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	1,380.13
13548	LIL ROCK ELECTRICAL, CONSTRUCTION INC	Work completed to add ground rods -Meter Pts at WTP	07/28/2023	2,580.00
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.35
13602	USA Blue Book	Hach Monochloramine chemkey	07/28/2023	156.78
13604	Utility Service Co Inc	1,500,000 GST Ground Storage Tank - Quarterly	07/28/2023	26,267.16
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	214.95

Total for Department: 202 Water Production 50,028.35

Department: 203 Water Distribution

13507	City Utilities	Utilities	07/28/2023	890.34
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	518.00
13518	EJ EQUIPMENT, INC	Vector truck repair # 701	07/28/2023	1,227.80
13522	Fehrmann Garage Doors Inc	Realigned Safety Eyes	07/28/2023	49.75
13537	Huels Oil Co	JUNE DIESEL FUEL	07/28/2023	386.11
13543	JANSEN CHEVROLET	Truck #708 Inspection	07/28/2023	112.50
13545	Kalmer Landscape Supply	Top Soil -1 515 tons	07/28/2023	48.48
13558	Midwest Municipal Supply Inc	Repair Clamp	07/28/2023	2,492.60
13564	Northtown Auto & Tractor	Hi Count LED	07/28/2023	14.00
13587	Schulte Supply Inc	Blue & Green Paint,Blue-Water Flags,White Flags,Green-Sewer Flag	07/28/2023	789.32
13591	Teklab Inc	Coliform Total - Membrane Filter	07/28/2023	261.30
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.36
13605	Vernier Midwest	LICENSE & TITLE SERVICE , TITLE & LICENSE FEE	07/28/2023	128,541.00
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	82.02

Total for Department: 203 Water Distribution 140,999.58

Total for Fund 201 Water Fund 191,940.10

Fund: 301 Sewer Fund

Department: 301 Sewer Admin

13494	Ameren Illinois	Utilities	07/28/2023	83.66
13507	City Utilities	Utilities	07/28/2023	260.34
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	344.13
13542	Itron Inc	FCS SFTW MAINTENANCE, END POINTS, ELECTRONIC DELIVERY	07/28/2023	255.35
13593	Third Millennium Assoc Inc	UTILITY BILL RENDERING	07/28/2023	312.69

Total for Department: 301 Sewer Admin 1,256.17

Department: 303 Sewer Collection

13507	City Utilities	Utilities	07/28/2023	890.33
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	518.01
13518	EJ EQUIPMENT, INC	Vector truck repair # 701	07/28/2023	1,227.80
13522	Fehrmann Garage Doors Inc	Realigned Safety Eyes	07/28/2023	49.75
13537	Huels Oil Co	JUNE DIESEL FUEL	07/28/2023	386.11
13543	JANSEN CHEVROLET	Truck #6 Inspection	07/28/2023	112.50
13558	Midwest Municipal Supply Inc	8" Fernox Clay PVC	07/28/2023	404.52
13564	Northtown Auto & Tractor	Fram Ant Green 50/50	07/28/2023	13.98
13587	Schulte Supply Inc	Stainless Repair Clamp, 72" Mighty Probe, 6" Steel Probe	07/28/2023	789.32
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.36
13617	Ace Hardware	ACE OPERATING SUPPLIES	07/28/2023	81.02

Total for Department: 303 Sewer Collection 10,059.70

Department: 304 Water Reclamation Facility

13507	City Utilities	Utilities	07/28/2023	9,868.82
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	1,380.13
13523	Ferrellgas	Rental 6/03/23 - 6/02/24- tank 500 above Serial # 704402	07/28/2023	100.00
13529	Hawkins Inc	Demurrage	07/28/2023	40.00
13537	Huels Oil Co	277211451-CHV MEROPA 220 35/1 LB PAIL	07/28/2023	112.00
13552	Mastercard	Dryer for WRF	07/28/2023	528.00
13554	McKay Auto Parts Inc	Vacuum Tubing	07/28/2023	10.40
13582	R P Lumber Co Inc	Tape Mskg, Gen Purp., Tape Mskg, Painter	07/28/2023	23.96
13591	Teklab Inc	Semiannuals Effluent	07/28/2023	3,597.09
13600	TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	07/28/2023	5,586.36

Total for Department: 304 Water Reclamation Facility 21,246.76

Department: 305 WRF Pretreatment

13507	City Utilities	Utilities	07/28/2023	25.00
13509	KIMBERLY A. COLE	CONSULTING SERVICES		7,745.00

Total for Department: 305 WRF Pretreatment 7,770.00

Total for Fund:301 Sewer Fund 40,332.63

Fund: 401 Ambulance Fund

Department: 401 Ambulance Fund

13490	Airgas USA LLC	OXYGEN	07/28/2023	134.57
13493	AMAZON CAPITAL SERVICES	1 QTY VOWEEK CORDLESS VACUUM CLEANER	07/28/2023	114.06
13494	Ameren Illinois	GAS CHARGE	07/28/2023	63.24
13500	Bound Tree Medical, LLC	8 QTY SPLINT	07/28/2023	858.12
13507	City Utilities	UTILITIES- 1132 BROADWAY	07/28/2023	584.22
13514	Dell Marketing L P	POWEREDGE R750 SERVER IT SHARE	07/28/2023	2,416.14
13536	HSHS Medical Group Inc	DRUG SCREEN, COLLECTION ONLY- A RICKERT	07/28/2023	21.00
13537	Huels Oil Co	JUNE DIESEL FUEL	07/28/2023	1,383.81
13547	Leon Uniform Company Inc	LOGO EMBROIDERY DIGITIZING	07/28/2023	50.00
13552	Mastercard	CE SOLUTIONS - NREMT PARAMEDIC ON DEMAND PROGRAM	07/28/2023	310.93
13557	MICK'S GARAGE INC.	AMBULANCE INSPECTION #1542	07/28/2023	39.00
13561	MUNICIPAL EMERGENCY SERVICES, INC.	2-PERFORMANCE POLO, EMBROIDER - L. VONHATTEN	07/28/2023	110.00

13581	QUADMED, INC	EMS SUPPLIES	07/28/2023	627.65
13601	U.S. BANK EQUIPMENT FINANCE	COPIER/LEASE USAGE	07/28/2023	156.63
13607	WEBER GRANITE CITY FORD LLC	MIN/REPAIR #1543	07/28/2023	1,517.50
13612	Zumwalt Corporation	LUBE & MISC SHOP SUPPLIES, BOLT, SERVICE CHARGE	07/28/2023	359.00
13619	WALMART COMMUNITY/CAPITAL ONE	WAL-MART OPERATING ACCOUNT	07/28/2023	87.04
Total for Department: 401 Ambulance Fund				8,832.91
Total for Fund:401 Ambulance Fund				8,832.91
Fund: 713 Solid Waste Fund				
Department: 000 Balance Sheet Accounts				
13614	MARTHA MARY BOUTIQUE	Refund Check 023366-000	07/28/2023	36.75
Total for Department: 000 Balance Sheet Accounts				36.75
Department: 713 Solid Waste Fund				
13492	ALLIED WASTE TRANSPORTATION INC	RESIDENTIAL TRASH SERVICES (07/01/23-07/31/23)	07/28/2023	152,896.00
13541	IMPACT PLASTICS CORPORATION	SLANT - RAILS, DRAIN/PLUG	07/28/2023	3,674.24
13593	Third Millennium Assoc Inc	UTILITY BILL RENDERING	07/28/2023	312.69
Total for Department: 713 Solid Waste Fund				156,882.93
Total for Fund:713 Solid Waste Fund				156,919.68
Grand Total				654,859.36

Accepted by City Council August 07, 2023

Mayor

Clerk: